Date: / /	
Time: :	

Client	ABN:

Agenda / Purpose:

Address:	
Phone	Fax:
Website	

Contact/Position	Phone/Fax/Email

Notes

Follow-up required:

Alchester Business Systems

Ph:+61 3 97626293 Mob: 0408 994799

www.alchester.com.au info@alchester.com.au

Technical Consulting

- ❑ Independent Advice
- ❑ Technology sourcing & selection
- ❑ Installation / implementation
- ❑ Systems Integration
- ❑ Technical / security audits
- ❑ Troubleshooting / fault finding
- ❑ Business / Accounting Systems
- ❑ CAD and Engineering packages
- ❑ Computer Networks
- ❑ Project Management
- ❑ Facilities Management
- ❑ Preventative Maintenance
- ❑ Cost appraisal – projects
- ❑ Insurance:Technically assess
- ❑ Backup/Recovery
- ❑ Internet E-Commerce
- ❑ Document Management
- ❑ Portable Presentation Systems
- ❑ Mobile Technologies

Technologies:

- ❑ Servers
- ❑ Workstations
- ❑ Desktop PCs
- ❑ Notebooks
- ❑ PDA
- ❑ Mobile sync
- ❑ Monitors, LCD, CRT

- ❑ Memory sticks
- ❑ Portable DVD

- ❑ Printers (laser, label, color, DVD)
- ❑ Plotters
- ❑ Scanners (flatbed, sheet feed, duplex)
- ❑ Fax, Photocopiers

- ❑ NAS (Network Attached Storage)
- ❑ NSL (Network Storage Link)
- ❑ Removable Disks
- ❑ RAID (RedundantArray Independent Disks)

- ❑ Tape Drives
- ❑ Backup/recovery
- ❑ UPS (Uninterruptible Power Supply)
- ❑ Disaster Planning
- ❑ Anti-Virus
- ❑ Anti-Spyware
- ❑ Anti-Spam

- ❑ Operating Systems
- ❑ Patches/Service Packs/Updates
- ❑ System Utilities, tools. aids

- ❑ WiFi – building (wireless fidelity)
- ❑ WiFi – portable or mobile
- ❑ WAN (setup wide area networks)
- ❑ VPN (Virtual Private Network)
- ❑ VoIP
- ❑ Firewall Security

- ❑ Network switches,hubs,routers
- ❑ Distribution panels
- ❑ Cabling

- ❑ ADSL Asymmetric Digital Subscriber Line
- ❑ Broadband Cable
- ❑ Satellite
- ❑ ISDN (Integrated Services Digital Network)

- ❑ Domain Names
- ❑ Hosting
- ❑ Website design and support
- ❑ Email

- ❑ Audiovisual
- ❑ Theatre / screens
- ❑ Webcam
- ❑ Surveillance

- ❑ Media (backup, storage)
- ❑ Consumables (paper,ink,toner,fusers)

- ❑ Software (suites, licences, os)
- ❑ Packages (Accounting, Engineering)

- ❑ Cameras, movies, DVD output
- ❑ Projectors, presentations

- ❑ Digital Kiosks
- ❑ Digital Signage